

## **Systems of Behavior Supports for Major Office Discipline Referrals**

1. When a student receives their **3<sup>rd</sup> ODR** (not including ODR's for cells phones or dress code), SWIS data will be reviewed with the student. Student questionnaire and interview will be completed. The systems of behavior supports will be explained to the student.
2. On the **4<sup>th</sup> ODR**, students will be placed in the mentoring program and required to meet with an adult mentor in the building for four consecutive weeks. If a student does not miss a mentoring meeting and does not receive any additional ODR's, they will be removed from the program. Students will continue in the program until they are able to meet the requirements to be removed (meet with a mentor for four consecutive weeks and not receive any additional ODR's).
3. On the **5<sup>th</sup> ODR**, the student will be placed back in the weekly mentoring program or continue in the program for 6 weeks. They must meet with their mentor for 6 consecutive weeks and not receive any new ODR's to be removed from the program.
4. On the **6<sup>th</sup> ODR**, a meeting will be held with the parents. In addition, the student will be placed in the check-in/check-out program for four weeks in addition to the mentoring program. The student must check-in/check-out with the advisor everyday for four weeks. They will also continue to meet with their mentor once per week. If they complete this and do not receive any new ODR's, they will be removed from the check-in/check-out program; however, they will be required to complete four additional weeks of mentoring.
5. If a student receives a **7<sup>th</sup> ODR**, they will either continue in the check-in/check-out program or be placed back in the program if they are not currently in it. Mentoring will also continue or be resumed. Data will also start to be gathered to complete a Functional Behavior Assessment (FBA) and write and implement a Behavior Intervention Plan (BIP).
6. On the **8<sup>th</sup> ODR**, a meeting will be held with parents and a FBA will be completed and a BIP will be written and implemented.
7. A team will continue to meet to review the success of the BIP and change it if necessary.